

Presiding: Howard Part, M.D., Dean

Dr. Part called the meeting to order.

I. Approval of Minutes

The motion was made to approve the minutes of May 20, 2010. Having no additions or corrections to the minutes, Dr. Part stated the minutes stood approved.

II. Special Announcements

III. Introduction of New Members – None

IV. Old and Unfinished Business – None

V. Reports of Committees

A. Executive Committee/Report of the Dean – Howard Part, M.D.

B. Nominating Committee – Albert Painter (Attachment B)

C. Student Promotions Committee – Stephen Peterson (Attachment C)

D. Admissions Committee – Stephen Peterson (Attachment D)

E. Faculty Curriculum Committee – Bruce Binder (Attachment E)

F. Faculty Development Committee – Ronald Markert (Attachment F)

G. Research Committee – Robert Fyffe (Attachment G)

H. Bylaws Committee – Albert Painter (Attachment H)

The faculty suggested the proposed name change for the Faculty Development Committee be Faculty Promotion and Advancement Committee. The faculty unanimously approved the proposed revisions including the name change for the Faculty Development Committee.

VI. Reports of special or ad hoc committee – none

VII. New business – none

VIII. Adjournment

The meeting adjourned at 5:30 p.m.

The next faculty meeting is scheduled for Thursday, May 17, 2012, 4:30 p.m., University Park.

Stephanie Ours  
Meeting Recorder



The Executive Committee has held ten meetings since the last Faculty Meeting. The following is a synopsis of the items shared by the Dean and Executive Committee members at these meetings:

## **LOCAL ISSUES**

### **WSU Presidential Awards for Faculty Excellence, 2010-11**

Jerald Kay, M.D., Professor and Chair of the Department of Psychiatry, received the Frederick A. White Distinguished Professor of Professional Service Award.

Tim Cope, Ph.D., Professor and Chair of Neuroscience, Cell Biology & Physiology, received the Brage Golding Distinguished Professor of Research Award. Dr. Cope was nominated by the College of Science and Math.

Dr. Christopher Wyatt, Assistant Professor, Department of Neuroscience, Cell Biology and Physiology, Boonshoft School of Medicine and the College of Science and Mathematics, received the Early Career Achievement Award.

### **Promotion and Tenure 2011**

The School had 18 individuals going before the Promotion and Tenure Committee this year, which is the most in any one-year in the history of the School. All promotions were approved.

### **BSoM Undergraduate Medical Education:**

Dean Parmelee mentioned that the BSoM has three publications this calendar year in *Academic Medicine*. Dean Parmelee, working with the FCC, will organize a task force to review our current curriculum for necessary changes to prepare our students for the future of medicine. The Flexner Report update released this past February in *Academic Medicine* has inspired all medical schools to review and update their current curriculum.

### **DAGMEC**

As of July 1, 2010, the DAGMEC office transitioned into the Office of Faculty & Clinical Affairs, leaving the GDAHA where it had been located since 1996. All functions of DAGMEC will continue. As some may remember, prior to the formation of the GME consortium, the BSoM Office of Faculty and Clinical Affairs oversaw the functions of DAGMEC.

### **Department Updates**

- **Emergency Medicine:** Dr. Jim Brown was appointed chair of the Department of Emergency Medicine, effective July 1, 2010.
- **Family Medicine:** Following the retirement of Mark Clasen and a national search for his replacement, Dr. Richard Pretorius was named chair of the department effective November 1, 2010.

- **Neurology Chair Recruitment:** Candidates continue to be interviewed for this chair position. The Search Committee will be meeting in late June 2011 to review all candidates and then recommend appropriate candidates to be considered by Dean Part for appointment. Drs. Molly Hall from PHP and Jerry Kay from BSoM are co-chairing the search committee. In addition to recruiting the chair, three new full time faculty members will be hired. Clinical research and collaboration with our neuroscientists will be a key programmatic theme in addition to clinical care and education.
- **Surgery:** Dr. Mary McCarthy was appointed chair of surgery for a two-year term, effective April 19, 2010.

### **Research Support**

During the school's last strategic planning session, there was clear belief that we needed to enhance the clinical research arena and the basic science/clinical science interface, particularly translational research. To facilitate these objectives, Dr. Pickoff has been appointed to serve as assistant dean for clinical research

### **PHP/WSU Research Alliance**

Dr. Hall reported that PHP has hired Huron Consulting to develop a plan and implementation strategy to enhance the research alliance between PHP and WSU. The development of a research infrastructure would better enable collaboration between individuals at PHP with those at WSU and would enable clinicians to more easily engage in research. This is likely to become a reality within the next 12 months or so, and could pay major dividends as we move into the clinical translational research arena.

### **VA Medical Center**

Dr. Steve Cohen retired as chief of staff in September 2010 and Dr. William Germann, a retired Brigadier General and chief of the Primary Care Service at the VA, was named acting chief of staff. Also, with the reassignment of Mr. Guy Richardson, Dayton VA Center Director, Mr. William Montague has been appointed acting center director of the Dayton VA.

### **WSU Incentive Based Budgeting Initiative**

The University has hired the Huron Consulting firm to recommend a new budgeting methodology called "Incentive-Based Budgeting." The goal is to make the various units responsible and accountable for their resources and expenses and to incentivize units to be more entrepreneurial. This would likely not take effect until FY12 or FY13.

### **WSU General Education Courses**

As the University moves toward implementing Incentive Based Budgeting, Dr. Part was approached by University administration and asked if any of our faculty would be interested in offering a general education course focused on a medically related topic. This would provide a new source of revenue. If interested or you would like to have some additional information, please contact the Dean's Office.

Our contact on campus is Thomas Sudkamp, PhD, Associate Provost for Undergraduate Studies and University College.

### **Campus Medical Office Building**

WSP will likely begin construction of a new building on campus that will house, among other things, the practices of the DoFM, Neurology, Dermatology and the Sports Medicine Institute and potentially other related specialties. . The new building will be located at the northeast side of the Route 844 exit/behind the Nutter Center. Closing on the loan is expected to occur May 18, 2011, with construction to begin soon thereafter.

### **WSU/BSOM Website Redesign**

As background, one of President Hopkins's goals is to standardize the University's website inclusive of all college and school websites in order to maintain consistency and cohesiveness. The web team at the University has created the framework. Within that context, Cindy Young and her team have worked with the University to reconstruct our website, which went live in May 2011.

### **Discussions with Legislative Delegation**

Several WSU officials including President Hopkins, Provost Angle, Dr. Filipic, Dr. Narayanan, Dr. Part and Mr. Bob Hickey met with area legislators recently, including Chris Widener, chair of the Senate Finance Committee. Dr. Part discussed how higher education and medical schools, in particular, are good economic investments for the State of Ohio. The Governor's budget was released March 15. The bill was then reviewed and modified by the House of Representatives. The Senate is currently considering the bill and the Conference Committee will reconcile differences prior to the Governor signing the bill into law.

### **University Administrative Changes/Leadership Searches**

Dr. Yi Li has been appointed dean of the College of Science and Mathematics, effective July 1, 2011. He is the current chair of the Department of Mathematics at the University of Iowa.

## **STATE ISSUES**

### **Chancellor appointed**

Jim Petro has been appointed Chancellor. The Ohio Medical Schools Council of Deans will be meeting in the near future and hope to learn more about his agenda.

### **Director of ODH Appointed**

Dr. Ted Wymyslo, previously director of the MVH Family Health Center, was appointed director of the Ohio Department of Health by Governor Kasich.

### **Medical School Funding Commission**

The Commission met and approved the revised medical school funding formula developed by the Ohio medical school deans that imbedded the clinical teaching subsidy (25% of our budget) within the state share of instruction (65% of our budget). The recommendation was forwarded to the IUC and Chancellor. Concern remained that the four smaller line items—family medicine, AHEC, geriatrics and primary care—would be at risk during the biennial budget deliberations.

With a new administration in place, the future of the funding formula is uncertain. To date the Clinical Teaching Subsidy was not added into the State Share of Instruction, the CTS has been cut 15% by the house as has the family medicine, geriatrics and AHEC lines. The primary care line has been reduced by 20%. The fate of the accountability measures that were developed by the medical schools and shared with the Chancellor is also uncertain.

### **Budget Update**

The change in administration in the Governor's office is likely to affect how higher education is organized.

In addition to what was noted above, the SSI reduction for the BSoM is estimated to be 17%.

As of today, the BSoM anticipates a total minimum reduction of 17%. This projection remains uncertain as the budget makes its way to the Governor's desk for signature.

A little known provision in the current state biennial budget stated that higher education would only receive 11 of 12 payments in the second year of the biennium to support core functions. That amounts to an \$800,000 reduction variance for the BSoM. It is anticipated that this will translate to a permanent base budget reduction. It now appears that state tax revenues are exceeding expectations and this payment may be restored. The issue remains to be resolved.

### **Proctor and Gamble Agreement**

Proctor & Gamble has signed an agreement with the State of Ohio Chancellor's Office on a master alliance agreement to facilitate interaction with the state's universities. Dr. Bantle is the designated contact person with P&G and will forward ideas from P&G to the chairs to circulate among their faculty. If there is interest in a particular subject, Dr. Bantle will contact P&G and let them know we have faculty with expertise. If they choose to fund a research grant, it would be under the master alliance agreement, which would facilitate quicker negotiations. If faculty should have any ideas on research that may be of interest to P&G, please forward that information to Dr. Bantle and he will forward to P&G.

## **NATIONAL ISSUES**

### **Proposed NIH Spending Cuts**

There is tremendous pressure on the federal government to trim budgets, and the NIH is no exception. NIH funding has become very competitive and will likely get more so. There is a high likelihood that there will be substantial reductions to the NIH budget. Many national organizations, including the AAMC, are trying to make an economic case for maintaining current funding levels.

### **Proposed GME/IME Budget Reductions**

The President's bipartisan "deficit commission" proposed a 60% reduction in IME payments for teaching hospitals over a 10-year period.

### **AMSA COI-Report Card**

The American Medical Student Association released its latest "Conflict of Interest" analysis. We will continue to review our policies and update them as necessary. Dr. Fyffe mentioned that the University is developing a new COI policy largely addressing financial conflicts. NIH and PHS are imposing criteria that aren't applicable to other colleges and schools.

### **Best Practices for Better Care**

The AAMC and the Council of Teaching Hospitals have initiated a program to improve health care by implementing evidence-based practices that improve quality and safety. The majority of medical schools in the country have signed on to this effort. The BSoM has joined the initiative as has Kettering Medical Center and MVH will join soon.



## **Standing Committee Election Results**

A total of 469 ballots were submitted – 211 fully affiliated faculty (44.99%) and 258 partially affiliated faculty (55.01%).

### **Admissions**

Jack Bernstein, MD

Barry Skrobot, MD

### **Bylaws**

Steve Burdette, MD

Robert Hawkins, MD

### **Executive**

Thomas Herchline, MD

Marc Raslich, MD

### **Faculty Curriculum**

Karen Kirkham, MD

### **Faculty Development**

John Czachor, MD

Thomas Herchline, MD

James Olson, PhD

Raymond Ten Eyck, MD

Virginia Wood, MD

### **Nominating**

Jack Bernstein, MD

Dean Bricker, MD

Timothy Janz, MD

Gary LeRoy, MD

### **Research**

Jack Bernstein, MD

Dana Duren, PhD

Khalid Elased, RPh, PhD

John Pascoe, MD, MPH

### **Student Promotions**

Merrilee Cox, MD

Ashley Fernandes, MD, PhD



During the period of June 2010 through May 2011, the Student Promotions Committee took the following actions:

1. Selected three (3) candidates out of top ten (10) from the Class of 2011, 2012, 2013 and 2014 for the Academy of Medicine Outstanding Student Award.
2. Recommended two (2) students for dismissal; one (1) student withdrew.
3. Deferred decision for 1 (one) month to recommend a student for dismissal until student sought professional mental health.
4. Approved
  - two (2) students to repeat Year 1.
  - one (1) student to repeat Year 2.
  - one (1) student Leave of Absence with part-time status.
  - one (1) student Leave of Absence for one year to pursue MPH.
  - five (5) students for extramurals.
  - one (1) student for six, two-week electives.
  - two (2) students for on-line summer make-up courses.
  - one (1) student for two extra weeks in same discipline.
  - one (1) student to retake CaTOS during the summer.
5. Denied
  - four (4) students for extramurals.
  - three (3) students for extra electives in same discipline.
  - one (1) student approval to count MPH completed prior to entering medical school to count towards B1 elective hours.
  - one (1) student permission to count Global Health Initiative Swaziland Experience to count for Primary Care requirement of 4<sup>th</sup> year.
  - one (1) student permission to waive a second elective for B1.
  - one (1) student permission to waive the requirement of completing all Year 3 clerkships before beginning Year 4 electives.
  - one (1) student to enroll in a 4<sup>th</sup> year elective while awaiting a final grade in 3<sup>rd</sup> year clerkship.



## **Applicants, Meetings & Convocation**

- A workshop was held in September 2011 at the Polen Farm
- 3015 applications were received from applicants, a 9% increase over last year
- 472 applicants were interviewed
- 14 meetings were held from September to April to discuss and rate applicants
- Six applicants applied to the Early Decision Program and two were accepted on October 1, 2010, for matriculation in 2011
- Two Early Assurance Program applicants, who were conditionally accepted in 2009 at the end of the sophomore year, will matriculate in August 2011
- A total of 118 applicants were committed to attend as of May 9; of these, 26 are nonresidents, 62 are male and 56 female
- Convocation will be held on Sunday, July 31, 2011, 2:00 PM at the Schuster Center

## **Early Assurance Program Applicants Applying at the End of the Sophomore Year for Entry in 2013**

- Seventeen applications were received from sophomore students (compared to nine in 2010), fourteen are from Wright State University students and three from University of Dayton students
- Twelve applicants were interviewed on May 11

## **Transfer Applicants**

- There are no vacancies in the 2011-2012 third year class and applications were not taken



## Activities

- Much effort has been focused around three areas that were identified during our 2010 LCME site survey, in preparation for our report due in August 2011.
  - Link the educational objectives from every course and clerkship to the institutional educational objectives
  - Show that the educational objectives for every course and clerkship drives the assessment techniques and the methods of instruction
  - Maintain a systematic monitoring of content, particularly to identify gaps and redundancies. We further expanded this to include a third question: "Are students sufficiently prepared for your course by the courses that precede it?"
- Ongoing course and clerkship evaluations have focused on the objectives and methods, and we are currently in the midst of an intensive internal review of courses and clerkships vis-à-vis the above tenets.
- Reviewed the annual report of the Associate Dean of Academic Affairs and the 2010 Graduation Questionnaire (from AAMC)
- Curriculum Review Task Force formed and began meeting in January 2011, chaired by Brenda Roman with Mark Rich and Ashley Fernandes as co-chairs. Tasked with evaluating the current curriculum in light of best evidence in medical education, and proposing models for a curriculum for the future to enable our students to fully reach the institution's Educational Objectives. The task force makes monthly reports to the FCC. The plan is for a final report to be given to the FCC in December 2011, at which time the FCC will evaluate the report and determine a plan for implementation. Issues which have been the focus of discussion thus far are:
  - Elimination of barriers between basic sciences and clinical rotations
  - Who are our graduates? What are the skills we want them to have as we send them on to residency?
  - Consideration of an 18 month "preclinical" time frame as opposed to the traditional "2+2" model
  - Developing an early clinical experience, possibly a longitudinal one (? Assignment of a group of patients with specific problems to be followed during "preclinical" time?)

- Development of a longitudinal clerkship model for some portion of students (hosted Dr. David Hirsch for a discussion regarding the Harvard/Cambridge Integrated Clerkship model)
- Hot topic continues to be medical student access to electronic medical records at teaching sites. Faculty are working with various hospitals to develop policy that would allow our students access that facilitates education.
- Developed the Consensual Relations policy (personal relationships between medical students and their supervisors during clerkship rotations). Developed through B2 subcommittee, discussed in FCC, sent to legal counsel for input.
- Developed the Social Media/Networking policy, which was approved and sent to the dean's office
- Continued to develop policy regarding absenteeism, specifically regarding missed TBL sessions
- Approved new 4<sup>th</sup> year catalog electives
- Continued efforts to standardize evaluation in the clerkships: standardizing the end of clerkship evaluation; standardizing language to be used on end of the clerkship evaluations regarding students who failed the shelf exam and then subsequently passed it
- Continued development of the Population Medicine area of interest, with integration throughout the four year curriculum



Annual Faculty Meeting  
May 19, 2011

**Faculty Development Committee**

The Faculty Development Committee reviewed and approved nominations for the Faculty Mentor Award, faculty promotions, and university faculty awards.

**Faculty Mentor Award**

The committee selected Madhavi Kadakia, Ph.D., and Ronald Markert, Ph.D. as recipients of the 2010 Mentor Award.

**Promotion**

The committee reviewed the following faculty who were approved at the university level. Promotions become effective July 1, 2011.

**Promotion to Professor**

- Mark Anstadt, MD (surgery)
- Nicole Borges, PhD (community health)
- John Donnelly, MD (family medicine)
- Mark Rich, MD, PhD (neuroscience, cell biology, & physiology)
- James Stark, MD, PhD (pediatrics)
- Paula Termuhlen, MD (surgery)
- Julian Trevino, MD (dermatology)

**Promotion to Associate Professor**

- Sangeeta Agrawal, MBBS (internal medicine)
- Dean Bricker, MD (internal medicine)
- Karen Kirkham, MD (internal medicine)
- Matthew Lawless, MD (orthopaedic surgery)
- Oleg Paliy, PhD (biochemistry and molecular biology)
- Sara Paton, PhD (community health)
- Hari Polenakovic, MD (internal medicine)
- Louis Rubino, MD (orthopaedic surgery)
- Brian Springer, MD (emergency medicine)
- Randy Woods, MD (surgery)

**University Faculty Awards**

The committee recommended three faculty for presidential awards – Distinguished Professor of Professional Service, Distinguished Professor of Research, and Early Career Achievement. Jerald Kay received the Frederick A. White Distinguished Professor of Professional Service award and Christopher Wyatt received the Early Career Achievement award.



## **Boonshoft School of Medicine Seed Grants**

On April 28, the Research Committee reviewed 15 applications for the 2011 competition:

- Emerging Science – 11
- Genomic – 1
- Medical Education – 3
- Announcement of awards will be made in June.

## **WSU Research Incentive Competition**

Three Boonshoft School of Medicine proposals were awarded totaling \$59,651.00

- Julian Gomez-Cambroner
- James E. Olson
- Robert W. Putnam

## **WSU Research Initiation and Professional Development Competition**

Research Initiation – 19

Professional Development - 12

Current Bylaws	Proposed Revisions	Final Version
<b>Article II. Functions, Section 2. Scholarship</b>		
<p>The Faculty of Medicine shall encourage, support and engage in research and other scholarly endeavors.</p>	<p><b>Section 2. Scholarship Faculty Affairs</b></p> <p>The Faculty of Medicine shall encourage, support and engage in teaching, research and other scholarly endeavors, including but not limited to grants procurement, publishing, updating content and pedagogies, life-long learning, and presenting at regional, national, and international meetings. Faculty are also expected to serve on committee necessary to the mission and governance of the School of Medicine and Wright State University.</p>	<p><b>Section 2. Faculty Affairs</b></p> <p>The Faculty of Medicine shall encourage, support and engage in teaching, research and other scholarly endeavors, including but not limited to grants procurement, publishing, updating content and pedagogies, life-long learning, and presenting at regional, national, and international meetings. Faculty are also expected to serve on committee necessary to the mission and governance of the School of Medicine and Wright State University.</p>
<b>Article II. Functions, Section 4. Student Affairs</b>		
<p>The teaching obligations, duties, and responsibilities of the Faculty of Medicine require that it shall have the authority and power to establish and maintain standards of ethical and professional conduct for students in the School of Medicine. It shall be the responsibility of the Dean of Medicine, or delegated agent or agents, to enforce all rules governing student affairs.</p>	<p>The teaching obligations, duties, and responsibilities of the Faculty of Medicine require that it shall have the authority and power to establish and maintain standards of ethical and professional conduct for students in the School of Medicine. It shall be the responsibility of the dean of medicine, or delegated agent or agents, to enforce all rules governing student affairs and activities and to oversee admissions, student services, activities, resident placement, and financial aid.</p>	<p>The teaching obligations, duties, and responsibilities of the Faculty of Medicine require that it shall have the authority and power to establish and maintain standards of ethical and professional conduct for students in the School of Medicine. It shall be the responsibility of the dean, or delegated agent or agents, to enforce all rules governing student affairs and activities and to oversee admissions, student services, activities, resident placement, and financial aid.</p>
<b>Article IV. The Administration of the School of Medicine, Section 3. Parliamentarian</b>		
<p>A parliamentarian may be appointed by the Dean of Medicine to serve strictly in an advisory capacity to the Dean of Medicine or acting chair of the faculty.</p>	<p><b>Section 3. Parliamentarian</b></p> <p>A parliamentarian may be appointed by the Dean of Medicine to serve strictly in an advisory capacity to the Dean of Medicine or acting chair of the faculty.</p>	

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<b>Article V. Committees of the Faculty, Section 2. Executive Committee</b>		
<p>A. The Executive Committee--composed of the Dean of Medicine, those assistant and associate deans designated by the Dean of Medicine, each departmental chair, two members of the faculty elected annually at the May meeting of the Faculty of Medicine to take office the following July 1--shall:</p> <ol style="list-style-type: none"> <li>1. Act in an advisory capacity to the Dean of Medicine.</li> <li>2. Review and approve recommendations of the standing committees.</li> <li>3. Act on all matters not specifically delegated to other committees.</li> <li>4. Recommend an interim policy until such time when the appropriate standing committee shall recommend a permanent policy.</li> <li>5. Recommend special meetings of the faculty as deemed advisable.</li> <li>6. Meet regularly, at least quarterly.</li> </ol> <p>B. The Dean of Medicine shall be chair of the Executive Committee.</p>	<p><b>Section reformatted.</b></p>	<p>A. Committee Purpose</p> <p>The Executive Committee shall:</p> <ol style="list-style-type: none"> <li>1. Act in an advisory capacity to the dean of medicine.</li> <li>2. Review and approve recommendations of the standing committees.</li> <li>3. Act on all matters not specifically delegated to other committees.</li> <li>4. Recommend an interim policy until such time when the appropriate standing committee shall recommend a permanent policy.</li> <li>5. Recommend special meetings of the faculty as deemed advisable.</li> </ol> <p>B. Committee Membership</p> <p>The Executive Committee is composed of the dean of medicine, those assistant and associate deans designated by the dean of medicine, each departmental chair, and two elected members of the faculty. The dean of medicine shall be chair of the Executive Committee.</p> <p>C. Committee Meeting Schedule</p> <p>The committee will meet regularly, at least quarterly.</p>
<b>Section 3. Nominating Committee</b>		
The Nominating Committee shall be	<b>Section reformatted and revised.</b>	A. Committee Purpose

Current Bylaws	Proposed Revisions	Final Version
<p>composed of eight members elected by faculty. The Nominating Committee shall prepare and present a slate of candidates annually in January. The Nominating Committee shall receive nominations for all elected positions on standing committees. Each nomination shall be approved by the nominee, by the departmental chair, and by the Dean of Medicine before the Nominating Committee presents the names to the faculty.</p>	<p>A. Committee Purpose</p> <p>The Nominating Committee annually prepares and presents a slate of candidates for standing committees. The committee receives nominations for all elected positions on standing committees. Each nomination shall be approved by the nominee, by the departmental chair, and by the dean of medicine before the Nominating Committee presents the names to the faculty in January.</p> <p><b>All recommended committee nominations should seek broad and balanced representation of faculty diversity in gender, ethnicity, academic rank, discipline (both basic science and clinical expertise), and years of service.</b></p> <p>B. Committee Membership</p> <p>The Nominating Committee shall be composed of eight members elected by faculty.</p>	<p>The Nominating Committee annually prepares and presents a slate of candidates for standing committees. The committee receives nominations for all elected positions on standing committees. Each nomination shall be approved by the nominee, by the departmental chair, and by the dean of medicine before the Nominating Committee presents the names to the faculty in January.</p> <p>All recommended committee nominations should seek broad and balanced representation of faculty diversity in gender, ethnicity, academic rank, discipline (both basic science and clinical expertise), and years of service.</p> <p>B. Committee Membership</p> <p>The Nominating Committee shall be composed of eight members elected by faculty.</p>
<p><b>Section 4. Student Promotion Committee</b></p>		
<p>A. The Student Promotion Committee shall be composed of the associate dean for student affairs, two students, one from each biennium, and eight members elected by the faculty. Each elected faculty member shall serve for four years; one fourth of the faculty positions will be filled by election annually. Each student will serve a one-year term.</p>	<p><b>Section reformatted.</b></p>	<p>A. Committee Purpose</p> <p>The Student Promotion Committee shall (1) evaluate medical student performance and (2) nominate medical students for certification of graduation.</p> <ol style="list-style-type: none"> <li>1. Evaluate the overall performance of each medical student at the termination of each academic year</li> </ol>



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<p>Recognizing that the School of Medicine desires a diverse student body and serves a total community, the committee should, ideally, include representation from this broad constituency. In the event that the associate dean for student affairs perceives an imbalance in the composition of the committee, the associate dean may, with the concurrence of the majority of the committee voting, appoint an additional one to two faculty members for a one-year term.</p> <p>B. The Student Promotion Committee shall:</p> <ol style="list-style-type: none"> <li>1. Evaluate the overall performance of each medical student at the termination of each academic year and recommend to the associate dean for students affairs, the promotion, or other appropriate action, of the student. <ol style="list-style-type: none"> <li>a. During the course of an academic year, the associate dean and the committee chair shall have major responsibility for keeping the Student Promotion Committee informed as to the performance of each class, paying particular attention to those students experiencing academic difficulty.</li> <li>b. When appropriate, the committee chair may call the committee into session for</li> </ol> </li> </ol>		<p>and recommend to the associate dean for students affairs, the promotion, or other appropriate action, of the student.</p> <ol style="list-style-type: none"> <li>a. During the course of an academic year, the associate dean and the committee chair shall have major responsibility for keeping the Student Promotion Committee informed as to the performance of each class, paying particular attention to those students experiencing academic difficulty.</li> <li>b. When appropriate, the committee chair may call the committee into session for formal review and/or action related to a student's academic performance.</li> </ol> <ol style="list-style-type: none"> <li>2. Nominate medical students for certification of graduation in the instance of the final grading sequence. The nominations must be ratified by the Faculty of Medicine before presentation to the president for final action by the Board of Trustees.</li> </ol> <p>B. Committee Membership</p> <p>The Student Promotion Committee shall be composed of the associate dean for student affairs, two students, one from each biennium, and eight members elected by the faculty. Each elected faculty</p>

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<p>formal review and/or action related to a student's academic performance.</p> <p>2. Nominate medical students for certification of graduation in the instance of the final grading sequence. The nominations must be ratified by the Faculty of Medicine before presentation to the president for final action by the Board of Trustees.</p> <p>C. The committee shall meet upon the call of the chair at least once at the termination of each academic year. It can be called for specific business during the academic year by the dean, its chair, or by written petition to its chair by any two members of the committee.</p> <p>D. A student may petition the associate dean for student affairs that there be further deliberations in the student's behalf; the associate dean may call the committee to deliberate the specific petition. Results of such a call meeting shall be recorded and filed in the office of the associate dean for student affairs.</p>		<p>member shall serve for four years; one fourth of the faculty positions will be filled by election annually. Each student will serve a one-year term.</p> <p>Recognizing that the School of Medicine desires a diverse student body and serves a total community, the committee should, ideally, include representation from this broad constituency. In the event that the associate dean for student affairs perceives an imbalance in the composition of the committee, the associate dean may, with the concurrence of the majority of the committee voting, appoint an additional one to two faculty members for a one-year term.</p> <p>C. Committee Meetings</p> <p>The committee shall meet upon the call of the chair at least once at the termination of each academic year. It can be called for specific business during the academic year by the dean, its chair, or by written petition to its chair by any two members of the committee.</p> <p>D. Student Petition</p> <p>A student may petition the associate dean for student affairs that there be further deliberations in the student's behalf; the associate dean may call the committee to deliberate the specific petition. Results of such a call meeting shall be recorded and filed in the office of the associate dean for student affairs.</p>

Current Bylaws	Proposed Revisions	Final Version
<b>Section 5. Admissions Committee</b>		
<p>The Admissions Committee shall select and admit medical students for the Wright State University Boonshoft School of Medicine. The associate dean for student affairs/admissions shall be responsible for review of admissions to ensure conformity with criteria of admissions specified by the Faculty of Medicine.</p> <p>A. The Admissions Committee shall be composed of the associate dean for student affairs/admissions; at least four (4) members elected by the faculty; no fewer than one person representing the lay public; one student elected by the student body from the second year class and to serve only one year; and, such other members as necessary to fulfill the mission of the school.</p> <ol style="list-style-type: none"> <li>1. The associate dean for student affairs/admissions shall be the chair of the Admissions Committee.</li> <li>2. All non-elected members shall be appointed by the Dean of Medicine.</li> </ol> <p>B. The Faculty of Medicine, recognizing the amount of time utilized by members of the Admissions Committee, absolves its members from participation on all other standing committees.</p>	<p><b>Section reformatted and revised.</b></p> <p>A. Committee Purpose</p> <p>The Admissions Committee shall select and admit medical students for the Wright State University Boonshoft School of Medicine. The associate dean for student affairs/admissions shall be responsible for review of admissions to ensure conformity with criteria of admissions specified by the Faculty of Medicine.</p> <p>B. Committee Membership</p> <p>The Admissions Committee shall be composed of the associate dean for student affairs/admissions; at least four (4) members elected by the faculty; no fewer than one person representing the lay public; one student elected by the student body from the second year class and to serve only one year; and, such other members as necessary to fulfill the mission of the school.</p> <ol style="list-style-type: none"> <li>1. The associate dean for student affairs/admissions shall be the chair of the Admissions Committee.</li> <li>2. All non-elected members shall be appointed by the Dean of medicine.</li> </ol> <p>The Faculty of Medicine, recognizing the amount of time <del>utilized by members</del> <b>required by the activities</b> of the Admissions</p>	<p>A. Committee Purpose</p> <p>The Admissions Committee shall select and admit medical students for the Wright State University Boonshoft School of Medicine. The associate dean for student affairs/admissions shall be responsible for review of admissions to ensure conformity with criteria of admissions specified by the Faculty of Medicine.</p> <p>B. Committee Membership</p> <p>The Admissions Committee shall be composed of the associate dean for student affairs/admissions; at least four (4) members elected by the faculty; no fewer than one person representing the lay public; one student elected by the student body from the second year class and to serve only one year; and, such other members as necessary to fulfill the mission of the school.</p> <ol style="list-style-type: none"> <li>3. The associate dean for student affairs/admissions shall be the chair of the Admissions Committee.</li> <li>4. All non-elected members shall be appointed by the Dean of medicine.</li> </ol> <p>The Faculty of Medicine, recognizing the amount of time required by the activities of the Admissions Committee, absolves its members from participation on all other standing committees.</p>

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	Committee, absolves its members from participation on all other standing committees.	
<b>Section 6. Faculty Curriculum Committee</b>		
<p>The Faculty Curriculum Committee shall have jurisdiction on all matters directly pertinent to the curriculum of the School of Medicine including, but not limited to, program objectives, process, implementation integration, coordination and evaluation.</p> <p>A. The Faculty Curriculum Committee shall be composed of:</p> <ol style="list-style-type: none"> <li>1. The Dean of Medicine, or alternate, and three designees.</li> <li>2. Three department chairs elected by the Executive Committee, one of which should be chair of a basic science department.</li> <li>3. Three members elected by the faculty, one of which should be from a basic science department.</li> <li>4. Four medical students with one elected from each class.</li> <li>5. Other members may be appointed by the associate dean for academic affairs as necessary to fulfill the mission of the committee.</li> </ol> <p>B. The Dean of Medicine shall designate one member of the Faculty Curriculum</p>	<p><b>Section reformatted.</b></p>	<p>A. Committee Purpose</p> <p>The Faculty Curriculum Committee shall have jurisdiction on all matters directly pertinent to the curriculum of the School of Medicine including, but not limited to, program objectives, process, implementation integration, coordination and evaluation.</p> <p>B. Committee Membership</p> <ol style="list-style-type: none"> <li>1. The Faculty Curriculum Committee shall be composed of: <ol style="list-style-type: none"> <li>a. The dean of medicine, or alternate, and three designees.</li> <li>b. Three department chairs elected by the Executive Committee, one of which should be chair of a basic science department.</li> <li>c. Three members elected by the faculty, one of which should be from a basic science department.</li> <li>d. Four medical students with one elected from each class.</li> </ol> </li> </ol>

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<p>Committee to become the chair of the committee.</p> <p>C. Elective positions to the Faculty Curriculum Committee shall have a term of three years, except that the student representatives shall have one-year terms. One-third of the elective positions shall be filled annually.</p> <p>D. Appointed positions shall have a term of one year.</p> <p>E. Ad hoc correlative or special interest subcommittees shall be created by the Faculty Curriculum Committee as the need arises. The recommendations of these ad hoc subcommittees shall be directed to the Faculty Curriculum Committee for review and action.</p> <p>F. Proposals for major changes in curriculum policy and design as defined by the Faculty Curriculum Committee must be ratified by a majority of faculty members present at a regularly scheduled faculty meeting.</p>		<p>e. Other members may be appointed by the associate dean for academic affairs as necessary to fulfill the mission of the committee.</p> <p>2. The dean of medicine shall designate one member of the Faculty Curriculum Committee to become the chair of the committee.</p> <p>3. Elected positions to the Faculty Curriculum Committee shall have a term of three years, except that the student representatives shall have one-year terms. One-third of the elective positions shall be filled annually.</p> <p>4. Appointed positions shall have a term of one year.</p> <p>C. Subcommittees</p> <p>Ad hoc correlative or special interest subcommittees shall be created by the Faculty Curriculum Committee as the need arises. The recommendations of these ad hoc subcommittees shall be directed to the Faculty Curriculum Committee for review and action.</p> <p>D. Proposals for curriculum changes</p> <p>Proposals for major changes in curriculum policy and design as defined by the Faculty Curriculum Committee must be ratified by a majority of faculty members present at a regularly scheduled faculty meeting.</p>

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<b>Section 7. Faculty Development Committee</b>		
<p>The Faculty Development Committee shall be composed of a minimum of eight elected members and a maximum of twelve. Election to the committee will be limited to members of the faculty with the rank of associate professor or above and not limited to multiples of four. At least half of the committee membership will be at the rank of professor. This committee shall receive and evaluate applications for faculty promotion, development leave, and faculty awards related to excellence in teaching and/or research. The recommendation and evaluations of the Faculty Development Committee will be submitted to the Dean of Medicine for further action and/or implementation.</p>	<p><b>Section reformatted and revised.</b></p> <p><b>Section 7. Faculty Development Committee Advancement and Promotion Committee</b></p> <p>A. Committee Purpose</p> <p>The Advancement and Promotion Committee shall receive and evaluate applications for faculty promotion, development leave, and faculty awards related to excellence in teaching and/or research. The recommendation and evaluations of the Advancement and Promotion Committee will be submitted to the dean of medicine for further action and/or implementation.</p> <p>B. Committee Membership</p> <p>The Advancement and Promotion Committee shall be composed of a minimum of eight elected members and a maximum of twelve. Election to the committee will be limited to members of the faculty with the rank of associate professor or above and not limited to multiples of four. At least half of the committee membership will be at the rank of professor.</p>	<p><b>Section 7. Advancement and Promotion Committee</b></p> <p>A. Committee Purpose</p> <p>The Advancement and Promotion Committee shall receive and evaluate applications for faculty promotion, development leave, and faculty awards related to excellence in teaching and/or research. The recommendation and evaluations of the Advancement and Promotion Committee will be submitted to the dean of medicine for further action and/or implementation.</p> <p>B. Committee Membership</p> <p>The Advancement and Promotion Committee shall be composed of a minimum of eight elected members and a maximum of twelve. Election to the committee will be limited to members of the faculty with the rank of associate professor or above and not limited to multiples of four. At least half of the committee membership will be at the rank of professor.</p>
<b>Section 8. Research Committee</b>		
<p>The Research Committee shall set overall policy, provide guidance, plan</p>	<p><b>Section reformatted.</b></p>	<p>A. Committee Purpose</p>

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<p>development, and encourage excellence of research by the faculty of the School of Medicine. The committee may appoint such subcommittees as are required or deemed appropriate; e.g. subcommittees on human research, on safety, on isotopes, on resource utilization and planning, etc.</p> <p>The committee shall consist of the associate dean for research, the director of the Laboratory Animal Resources, and eight elected representatives of the faculty.</p>		<p>The Research Committee shall set overall policy, provide guidance, plan development, and encourage excellence of research by the faculty of the School of Medicine. The committee may appoint such subcommittees as are required or deemed appropriate; e.g. subcommittees on human research, on safety, on isotopes, on resource utilization and planning, etc.</p> <p>B. Committee Membership</p> <p>The committee shall consist of the associate dean for research, the director of the Laboratory Animal Resources, and eight elected representatives of the faculty.</p>
<p><b>Section 9. Bylaws Committee</b></p>		
<p>The Bylaws Committee shall have jurisdiction on all matters directly pertinent to the Bylaws of the School of Medicine including, but not limited to, recommendation and review of needed modifications or amendments as deemed necessary for the proper internal governance of the faculty. The Bylaws Committee shall meet as needed to respond to concerns regarding the School of Medicine Bylaws. These Bylaws shall be comprehensively reviewed by the Bylaws Committee every three years.</p> <p>The Bylaws Committee shall be composed of eight members elected by the faculty. Membership will be for a four year period</p>	<p><b>Section reformatted.</b></p>	<p>A. Committee Purpose</p> <p>The Bylaws Committee shall have jurisdiction on all matters directly pertinent to the Bylaws of the School of Medicine including, but not limited to, recommendation and review of needed modifications or amendments as deemed necessary for the proper internal governance of the faculty. The Bylaws Committee shall meet as needed to respond to concerns regarding the School of Medicine Bylaws. These Bylaws shall be comprehensively reviewed by the Bylaws Committee every three years.</p> <p>B. Committee Membership</p>

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and staggered so that one-fourth of the membership shall be elected annually.		The Bylaws Committee shall be composed of eight members elected by the faculty. Membership will be for a four year period and staggered so that one-fourth of the membership shall be elected annually.
<b>Article VI. Meetings, Rules and Procedures, Section 6. Rules of Order</b>		
<p>All regular and special meetings of the Faculty of Medicine shall be conducted in accordance with Robert's Rules of Order, Revised, except as otherwise provided for in these Bylaws.</p> <p>A. The Dean of Medicine, or a member of the faculty designated by the dean, shall preside.</p> <p>B. The parliamentarian may act in an advisory capacity to the presiding officer in matters relating to interpretation of rules of order.</p>	<p>All regular and special meetings of the Faculty of Medicine shall be conducted in accordance with Robert's Rules of Order, Revised, except as otherwise provided for in these Bylaws.</p> <p><del>A.</del> The Dean of Medicine, or a member of the faculty designated by the dean, shall preside.</p> <p><del>B.</del> <del>The parliamentarian may act in an advisory capacity to the presiding officer in matters relating to interpretation of rules of order.</del></p>	<p>All regular and special meetings of the Faculty of Medicine shall be conducted in accordance with <i>Robert's Rules of Order, Revised</i>, except as otherwise provided for in these Bylaws.</p> <p>The dean of medicine, or a member of the faculty designated by the dean, shall preside.</p>