**Module 1 Interprofessional (IP): Facilitator Preparation Guide**

**Goal:** After participating in the PACER IP Module (#1) table-top exercise, the learner will have a *beginning* understanding of how to work as an IP team and will be able to identify, describe and demonstrate skills necessary for effective IP collaboration which will improve patient care.

* Objective 1: The learner will develop collaborative skills by identifying how IP collaboration in the patient video will affect patient outcomes.
* Objective 2: The learner will have a working knowledge of how to collaborate with other team members by working through the patient care plan.

**Preparing for the Event:**

1. Coordinate with faculty and facilitators that are available to attend the dialogue
2. It is highly recommended to set up a meeting with involved faculty ahead of time to review and collaborate on the session materials
   1. What takeaways would you like participants to take away regarding interprofessional team collaboration?
3. Plan & coordinate an event space equipped with tables and a presentation screen
4. Advertise event information detailing the topic, time, and place
5. Recruit participants to attend a one-hour dialogue
6. Send out final event information

**Preparation Materials Before the Event:**

1. Print off necessary materials detailed below
2. Gather/purchase any markers, pens, and flip charts
3. Ensure the PowerPoint is saved in a convenient place to be accessed at the event

**Preparation Materials for Day of Event:**

1. Assign one facilitator per table
   1. The facilitator will need the facilitator guide
2. Add participant materials to tables
   1. All of the #5 session materials
      1. Care plan, care team, Molly case study summary, participant event handout, and activity evaluation
   2. One flip chart per table
   3. Markers and pens
3. PowerPoint should be conveniently projected for viewing
4. Follow the #2 event structure guide to carry out the event

**Printing Items:**

1. Print one of the following for each participant

* 5 – Session Materials – Participant Event Handout
  + IMPORTANT: Ensure you have filled out the date/location/faculty portion of this worksheet before printing
* 5 – Session Materials – Care Plan
* 5 – Session Materials – Molly Case Study Summary
* 5 – Session Materials – Care Team Roles
* 5 – Session Materials – Activity Evaluation
* 6 – Evaluation – IPE

2. Print one of the following for each facilitator

* 2 – Event Structure – IPE
* 3 – Facilitator Guide – IPE
* 4 – PowerPoint – IPE