

## Proposed Changes 2019

### Current

#### Article V. Committees of the Faculty

##### Section 1. General

A. The Faculty of Medicine shall be governed by a representative form of government.

Unless otherwise specified in these Bylaws, the term of members elected to a standing committee shall be for two years, commencing on July 1 following election. No person may be elected to more than two consecutive terms to any one standing committee.

Unless otherwise specified in these Bylaws, the membership terms of a standing committee shall be staggered; half of the elected constituency shall be elected annually.

No member of the faculty may serve concurrently on more than three standing committees.

B. The Dean of Medicine or designee shall appoint all committees except those which are elected by the Faculty of Medicine or are constituted in a particular manner as described by these Bylaws.

C. An official report of a committee shall be adopted by a majority vote of the committee.

D. At regular intervals, each standing committee shall report to the Faculty of Medicine. Each standing committee may seek faculty advice throughout the deliberations of the committee. Minutes of standing committee meetings will be made available to any faculty member on request.

E. The first meeting of a newly elected committee shall be called by the member whose last name is first in alphabetical order, except that if the previous year's chair remains on a committee, that member shall call the first meeting. The first order of business shall be the election of a chair, and each committee shall elect its chair annually, unless otherwise provided for in these Bylaws.

F. Vacancy in any elected position on any standing committee must be brought to the attention of the Nominating Committee. In consultation with that committee chair, the dean will appoint a replacement to serve until the next regularly scheduled election. The elected person shall serve the unexpired term created by the original vacancy.

G. The Faculty of Medicine empowers the chair of a standing committee, in consultation with other members of the committee, to recommend the removal of any member of that committee who fails to participate in the committee's activities. The Dean of Medicine so informed, may act on the recommendation and will inform the Nominating Committee of actions resulting in a vacancy.

### ADD

H. Committee chairs will be responsible for monitoring potential conflicts of interest and assuring mitigation. Committee members must report potential conflicts of interest to the committee chair. Committee members must recuse themselves if conflicts of interest as defined by the BSOM COI Policy exist that could affect objectivity of decision making.

I. A Committee quorum is met with the participation of a minimum of half of a committee's voting members.

## **Current**

### **Article V. Committees of the Faculty** **Section 4. Student Promotion Committee**

#### **B. Committee Membership**

The Student Promotion Committee shall be composed of four elected faculty members, three faculty members appointed by the Dean, and the Associate Dean for Student Affairs. In addition, the Committee shall include the following non-voting members: The Associate Dean for Medical Education and two students.

Recognizing that the School of Medicine desires a diverse student body and serves a total community, the committee should, ideally, include representation from this broad constituency. In the event that the associate dean for student affairs perceives an imbalance in the composition of the committee, the associate dean may, with the concurrence of the majority of the committee voting, appoint an additional one to two faculty members for a one-year term.

## **Revised to:**

#### **B. Committee Membership**

The Student Promotion Committee shall be composed of four elected faculty members and three faculty members appointed by the Dean. The Committee shall also include the following non-voting members: The Associate Dean of Student Affairs (SPC administrative ex officio); The Associate Dean for Medical Education; and two students.

Recognizing that the School of Medicine desires a diverse student body and serves a total community, the committee should, ideally, include representation from this broad constituency. In the event that the associate dean for student affairs perceives an imbalance in the composition of the committee, the associate dean may, with the concurrence of the majority of the committee voting, appoint an additional one to two faculty members for a one-year term.