

Presiding: Margaret Dunn, MD, MBA, Dean & Albert Painter, PsyD

To be approved at
May 16, 2019
faculty meeting.

Dr. Painter called the meeting to order at 4:32 p.m.

- I. Approval of Minutes
 - II. The motion was made to approve the minutes of May 18, 2017. Having no additions or corrections to the minutes, Dr. Painter stated the minutes stood approved.
 - III. Special Announcements – None
 - IV. Introduction of New Members – Timothy Crawford, PhD, Assistant Professor, PPHS and Family Medicine. Giselle D'Epiro, Pharm D, Assistant Professor, Family Medicine.
 - V. Old and Unfinished Business – None
 - VI. Reports of Committees
 - a. Executive (Margaret Dunn)..... Attachment A
 - b. Nominating (Albert Painter)..... Attachment B
 - c. Student Promotions (Gary LeRoy) Attachment C
 - d. Admissions (Gary LeRoy)..... Attachment D
 - e. Faculty Curriculum (Eric Bennett)..... Attachment E
 - f. Faculty Promotion and Advancement (Albert Painter) Attachment F
 - g. Research (no report) Attachment G
 - h. Bylaws (Albert Painter) Attachment HThe Committee approved the amendments.
 - VII. Reports of special or ad hoc committee – None
 - VIII. New business - None
 - IX. Adjournment
- The meeting adjourned at 5:31 p.m.

The next faculty meeting is scheduled for Thursday, May 16, 2019, 4:30 p.m., Wright State Physicians, 725 University Boulevard.

Jeanne Schlater, Meeting Recorder

1. Approval of minutes of May 18, 2017 faculty meeting
2. Special announcements
3. Introduction of new members of the faculty
4. Old and unfinished business
5. Reports of committees
 - a. Executive (Margaret Dunn)..... Attachment A
 - b. Nominating (Albert Painter) Attachment B
 - c. Student Promotions (Gary LeRoy) Attachment C
 - d. Admissions (Gary LeRoy)..... Attachment D
 - e. Faculty Curriculum (Eric Bennett)..... Attachment E
 - f. Faculty Promotion and Advancement (Albert Painter) Attachment F
 - g. Research (no report)..... Attachment G
 - h. Bylaws (Albert Painter) Attachment H
6. Reports of special or ad hoc committees
7. New business to be referred for deliberation by the appropriate committee
8. Adjournment

WRIGHT STATE UNIVERSITY BOONSHOFT SCHOOL OF MEDICINE
REPORT OF THE EXECUTIVE COMMITTEE
BSoM Faculty Meeting
May 17, 2018

The Executive Committee held 9 meetings since the last Faculty meeting on May 18, 2017. The following is a synopsis of the items shared by the Dean and Executive Committee members at these meetings:

Aerospace Medicine Residency

A decision was made to close the Aerospace Medicine residency as of June 30, 2018. The program was started in 1978 by Dr. Stanley Mohler and was one of only three civilian programs in the country. Over the past decade it has been difficult to recruit and retain faculty. Of the two remaining residents, one will finish this June and the other will transfer to UTMB in Galveston.

Office of Medical Education:

Effective February 1, 2018, Dr. Brenda Roman assumed the role of Associate Dean for the Office of Medical Education. Dr. Parmelee assumed the new roll of Director of Educational Scholarship and Program Development in the Office of Medical Education.

Orthopedic and Plastic Surgery

With the resignation of Dr. Laughlin as chair, Dr. Michael Johnson was named Chair effective January 1, 2018. With the support of the department faculty, and the fact that Plastic Surgery has been part of the department for several years, a petition was submitted to the Provost for approval to rename the department 'Orthopedic and Plastic Surgery.' Said approval was granted.

Dayton Veterans Administration Hospital

With the retirement of Mr. Glenn Costie as Director of the Dayton VA in October 2017, Dr. Hardy served as interim director until the recent (March 2018) appointment of Jill Dietrich as the new Director of the Dayton VAMC. She is the 22nd director in the Dayton VAMC's 150 year history and is the first woman to hold the position. Prior to her current position she served as the associate director of the VA Long Beach Healthcare System and also at the Washington D.C. VA Medical Center in various leadership capacities, including acting deputy director and acting associate director.

LCME:

The School will have a limited site survey visit in October 2018. To address the issues of concern cited by the LCME, a CQI Steering Committee and CQI working group have been formed with the focus of preparing the LCME Action Plan. The committee has been tackling one to two LCME standards a month starting with the citations. Also required by the LCME is that the school have in place a Diversity Policy. Dr. Painter drafted a policy which was reviewed, revised and approved by the Executive Committee.

Wright Curriculum:

Initial reviews have been mostly positive but with some challenges. The Faculty Curriculum Committee will be reviewing the material and tweaking as necessary. All 115 students passed Origins 1. Students are showing less stress and they have reported that they are learning better study habits through the new curriculum.

Premier Health : Closure of Good Samaritan Hospital

With the upcoming closure of Good Samaritan, this creates a problem for residents and medical students since there will be one less site for clinical rotations. The rotations most affected by the closure are women's health, family medicine, surgery, and internal medicine fourth year electives. Dr. Painter is working with the Graduate Medical Education Committee to discuss other options for residents and students and hopes to have a plan in place by July 1st.

Wright State Physicians, Inc.

Reported at the March 8, 2018 EC meeting, Wright State Physicians has developed new mission, vision and values statements. WSP leadership is working on a comprehensive communication plan to share the new statements with all employees. The next steps are a strategic plan with action items and goals, to define a long term identity beyond the clinical provider, and to create a sub group to operationalize the strategic plan.

Wright State University

- **WSU Administrative Update:**
President Schrader took office July 1. She has hired Mr. Walter Branson as the new VP for Finance and Operations and Chief Business Officer. Mr. Branson worked with Dr. Schrader as vice chancellor for finance and operations at Missouri University of Science and Technology. In his new role, Mr. Branson will oversee WSU's budgeting, planning, internal audit, human resources, business operations, and environmental management functions, as well as the campus grounds, maintenance, physical plant operations, and university police. He began Monday, September 11. Both the Associate VP for Financial and Business Operations and the Director of Budget positions have been eliminated. Dr. Schrader has announced that she will begin a strategic plan process within the next six months. Dr. Dunn stated that the BSoM will undergo this process once WSU's plan is in place.
- **Provost Search:**
Dr. Sudkamp announced that he will be stepping down June 30, 2018. The search for his replacement is currently active with campus visits of three finalists and a fourth finalist having withdrawn.
- **Budget Update:**
President Schrader asked university departments to slash 66% of their remaining budgets (through June 30, 2018) in a last-ditch attempt to save \$10 million and to keep WSU off state fiscal watch. The BSoM is committed to doing its' part by preserving our resources through delayed spending. The WSU Board of Trustees requested that a furlong policy be put in place, but there is no current intent to implement furloughs.

- **WSU Health Education Reorganization discussions:**

Wright State University is undergoing a process that could result in the merger of multiple departments and possibly entire colleges. Drs. Dunn and Painter have been attending the ARC meetings, along with Marietta Orłowski. None of the reorganization plans currently include BSOM units. Working groups will be formed comprised of faculty in the units affected. Updates from these meetings are being sent to BSOM faculty by way of the listserv.

- **IRB Concerns:**

Dr. Kadakia serves on the Faculty Senate Ad Hoc University Research Committee, which is addressing recommendations contained in the 'External Review of the Office of the Vice President for Research Wright State University' (360 Review) . One of the major concerns has to do with the IRB. Timelines are viewed by faculty as excessively long, and that assessment was supported by the external reviewers. Staff training is an issue, and staff are being excessively strict in enforcing regulations in situations where they are not applicable. The office has only two staff, only one of whom is CIP (Certified IRB Professional) credentialed. The university is moving to an electronic submission system, *InfoED*, which should help to improve timelines to some degree. Protocols falling under the social/behavioral sciences make up a significant part of the IRB review load and a vast majority of these are not federally funded, and a large majority are minimal risk and qualify for expedited review. Increasingly, protocols submitted in the biomedical sciences can also qualify for expedited review. Also, much of the time consumed in the IRB protocol submission and review process actually arises because additionally information is repeatedly sought by the committee. The ad hoc Committee will be making recommendations to address these concerns.

- **Strategic Planning Process:**

The University began its' strategic planning process with the services of David Bright, Ph.D., Professor and Chair of Management and International Business in the Raj Soın College of Business, as one of three Co-Chairs. The committee is comprised of 33 WSU employees, students and alumni as well as Dayton community leaders. The BSOM is represented by Drs. Broderick, Kadakia and Angela Clements. The strategic planning committee is focused on virtues, purpose, organizational values and culture. The first phase of the planning process is focused on gathering input to develop an updated vision, mission and values statement for WSU. Following the Stakeholder's Summit held in March, President Schrader announced an Open House on April 20 to share information and to receive feedback.

Standing Committees Election Results

Admissions

Dora Ngwang, MD

Joon Shim, MD

Bylaws

Marc Raslich, MD

Nicholas Reo, PhD

Executive

Gogi Kumar, MBBS

Steven Swedlund, MD

Faculty Curriculum

Ajay Agarwal, MBBS

Faculty Promotions and Advancement

Sangeeta Agrawal, MBBS

Mamle Anim, MB ChB

Thomas Brown, PhD

Steven Burdette, MD

Paul Hershberger, PhD

Nominating

Mary Feldman, D.O.

Danielle Gainer, MD

Kathryn Tchorz, MD

Geoffrey Towers, MD

Research

Robert Carlson, PhD

Andrew Froehle, PhD

Paul Koles, MD

Matthew Peterson, PhD

BOONSHOFT SCHOOL OF MEDICINE

STUDENT PROMOTIONS COMMITTEE
REPORT TO FACULTY

May 13, 2017 to May 14, 2018

During the period of May 13, 2017 through May 14, 2018 the Student Promotions Committee took the following actions:

Disenrollment

- Recommended two (2) students for dismissal.
- One (1) student dismissed
- Accepted the withdraw of one (1) student.

Approvals

- Approved one (1) student for an additional 2-week elective.
- Approved six (6) student for an additional rotation in same discipline.
- Failing Year two (2) students approved (1) student to move to Wright Curriculum
- Approved five (5) students for LOA
- Approved (1) student to continue Term 2 with stipulations

Current Admissions Data May 14th, 2018

| Metric | 2017-2018 season | 2016-2017 season |
|--------------------------------|---|---|
| AMCAS verified/processed | 5220 | 5413 |
| Secondary Application Complete | 3374 | 4234 |
| URM applicants | 375 | 508 |
| Ohio Resident applicants | 875 | 1012 |
| Non-resident applicants | 2498 | 3222 |
| Number awarded interview | 513 | 464 |
| Number interviewed | 426 220 Female/205 Male/79 URM | 434 |
| Number accepted | 218 124 Female/94 Male/41 URM | 244 (195 on May 10 th)/ 115 Female/ 80 Male/50 URM |
| Number committed | 84 (115 verbally committed) 53 residents/ 31 non-residents/10 URM 49 Female/35 Male | 83 as of May 10 th , 2017 70 residents/ 13 non-residents/11 URM/ 46 Female/37 Male |
| Number Ohio residents accepted | 131 | 148 |
| Number non-residents accepted | 87 | 47 |
| Number withdrew after accepted | 101 | |

Faculty Curriculum Committees and Sub-committees

FCC now under the co-leadership of Drs. Ann Burke and Eric Bennett

Activities:

Policy and Procedure:

- Updated policies for the WrightCurriculum students (Student Success policy)

Curriculum:

- WrightCurriculum launched in July 2017! Much work has been done in the development of teaching and learning activities. Our first year WrightCurriculum students were exposed to nearly 3000 USMLE style questions!
- Approved combining of “Interprofessional Education” and “Professional Identity” into a comprehensive Clinical Medicine Course
- Approved changes in Origins 1 and 2 to include additional fundamental histology, and a schedule that should have a better topic flow for the students.
- Basic Life Support (BLS) training will occur in the first few weeks of medical school (currently in the week just prior to beginning clerkships)
- Student Curriculum Board (subcommittee of FCC) has been working very well in reviewing courses/clerkships in-depth with subsequent presentation and discussion at FCC

Administrative:

- New Associate Dean for Medical Education; New position of Director of Education Scholarship and Program Development. Upgraded two staff positions to better support the curriculum and LCME requirements.
- Added a 50%-time learning specialist, with her primary responsibility to provide opportunities for all students to learn better through workshops, 1:1 academic counseling and development of a Step 1 Review
- Added 2 full time staff (one PhD and one MPH) to assist Amber Todd with Scholarship in Medicine, provide support for all students who wish to find research opportunities and mentors, and help with the organization of the Medical Student Research Forum and the Central Research Forum (essentially assumed all duties related to medical student research that had previously been under Research Affairs)
- With the OSAA, launched an Accolades and Concerns Portal regarding professionalism

Course/Curriculum Review:

- All courses and required clerkships were reviewed by the full FCC. Each course/clerkship undergoes a full review every 3 years, and an interval review (assuming no major issues) the other 2 years.
- An annual review was done in October 2017 at the annual FCC retreat. At this time, the following items were reviewed:
 - Educational program objectives and outcomes for BSOM (B1 and B2)
 - Outcomes statistics for each class, including final course grades, evaluation data
 - Annual Graduate Questionnaire from the AAMC
 - USMLE Steps 1, Step2CK (Clinical Knowledge), and Step 2CS (Clinical Skills) performance data
 - Annual survey of program directors regarding performance of BSOM graduates in R1 year
 - End of 3rd Year survey/evaluation data
 - Patient loggers for each clerkship

Ongoing topics:

Considerable attention and discussion this year was spent on:

- LCME limited site visit scheduled October 2018. The CQI steering committee has been meeting monthly to review LCME standards.
- Residents as Teachers and learning environment for students, including amount and timing of training for residents, evaluation of residents, and troubleshooting issues and problems

The Faculty Promotion and Advancement Committee reviewed and approved nominations for the Faculty Mentor Award, faculty promotions, and university faculty awards.

Faculty Mentor Award

The committee selected Mark Rich, MD, PhD.

Excellence in Medical Education Award

The committee selected Melissa Roelle, MD

Faculty Development Award

The committee selected Amanda Bell, MD

Innovation in Medical Education Award

The committee selected Barbara Kraszpuska, PhD

Voluntary Faculty Award

The committee selected David Shuster, MD

Promotion Candidates 2017/18

| NAME | DEPARTMENT | RANK | BSOM promotion committee vote |
|--------------------|-------------------|--------------------|-------------------------------|
| Mauricio Di Fulvio | PharmTox | Assist. Prof, 2013 | Yes to Associate Professor |
| Emily Dudley | Pathology | Assist. Prof, 2008 | Yes to Associate Professor |
| Sherif Elbasiouny | NCBP | Assist. Prof, 2012 | Yes to Associate Professor |
| Ankur Gupta | Internal Med | Assist. Prof, 2012 | Yes to Associate Professor |
| Sabrina Neely | Population and PH | Assist. Prof, 2009 | Yes to Associate Professor |
| Abiodun Omoloja | Pediatrics | Assoc. Prof, 2010 | Yes to Professor |
| Dawn Wooley | NCBP | Assoc. Prof, 2001 | Yes to Professor |
| Arash Kardan | Internal Med | Assist. Prof, 2012 | No |

Office of Research Affairs

NO REPORT



Proposed Changes 2018

Article III. Membership

Section 4. Academic Freedom, Tenure, and Due Process.

OLD

Regarding due process, these Bylaws supersede contracts with the University for employed faculty.

A. New Appointments, Continuance, and Promotions

New faculty appointments, continuances, and promotions will be administered by the Office of Faculty and Clinical Affairs in accordance with the appropriate School of Medicine procedures.

B. Removal or Suspension

Removal or suspension of a faculty member during a period of appointment shall occur only because of (a) demonstrated incompetence or dishonesty in teaching or scholarship, or (b) substantial and manifest neglect of duty, or (c) personal conduct which substantially impairs the individual's fulfillment of the individual's institutional responsibilities, (d) malicious conduct which directly obstructs the performance of instructional or scholarly program authorized or permitted by the university, (e) violation of the faculty member's employment contract, or (f) documented violation of Boonshoft School of Medicine policies.

The process of removal or suspension is defined in the appropriate current School of Medicine procedure.

C. Appeal Mechanism

Fully affiliated faculty employed by the university may initiate an appeal as defined in the appropriate current School of Medicine procedure.

NEW

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New faculty appointments, continuances, and promotions will be administered by the Office of Faculty and Clinical Affairs in accordance with the appropriate School of Medicine procedures.

B. Removal or Suspension

Removal or suspension of a faculty member during a period of appointment shall occur in the sole determination of the Dean in consultation with the direct supervisor of the faculty member because of (a) demonstrated incompetence or dishonesty in teaching or scholarship, or (b) substantial and manifest neglect of duty, or (c) personal conduct which substantially impairs the individual's fulfillment of the individual's institutional responsibilities, (d) malicious conduct which directly obstructs the performance of instructional or scholarly program authorized or permitted by the university, (e) violation of the faculty member's employment contract, or (f) documented violation of Boonshoft School of Medicine policies.

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Proposed Changes 2018
Article V. Committees of the Faculty
Section 6. Faculty Curriculum Committee

OLD

B. Committee Membership

1. The Faculty Curriculum Committee shall be composed of:

- a. The dean of medicine, or alternate.
- b. Three dean's designees.
- c. Three department chairs elected by the Executive Committee, one of which should be chair of a basic science department.
- d. Three members elected by the faculty, one of which should be from a basic science department.
- e. Biennium 1 chair.
- f. Biennium 2 chair.
- g. Class representatives from each class with one vote per class (total of four student votes).
- h. Other members may be appointed by the associate dean for academic affairs as necessary to fulfill the mission of the committee.

NEW

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- a. The dean of medicine, or alternate.
- b. Three dean's designees.
- c. Three department chairs elected by the Executive Committee, one of which should be chair of a basic science department.
- d. Three members elected by the faculty, one of which should be from a basic science department.
- e. FCC Sub Committee Chairs
- f. One student academic representative elected from each class with one vote per class (total of four student votes).
- g. One dual degree student.
- h. Other members may be appointed by the associate dean for medical education as necessary to fulfill the mission of the committee.