

# Wright State University Master of Public Health Delta Omega Society Bylaws

## Article I: Name

The name of this organization shall be the Delta Omega Society, Gamma Alpha Chapter of the Wright State University Master of Public Health Program, hereafter referred to as Delta Omega.

## Article II: Objectives

The objective of Delta Omega shall be: to encourage scholarship, research and service among persons undertaking graduate study in the science of public health and to recognize accomplishments in the field of public health; to encourage multi-disciplinary and multi-institutional activities through scientific and social meetings; to strengthen the contacts between the MPH Program and its alumni.

## Article III: Officers and Oversight

### Section 1. Titles

- A. **Executive Board:** The oversight of Delta Omega shall be the responsibility of an Executive Board, which will consist of its current officers, the immediate past president, faculty advisors, members at large, and chairpersons of standing committees as provided in the By-laws. Each Executive Board member shall have one vote.
- B. **Officers:** The officers of the chapter shall consist of President and Vice-President and will be responsible for all duties as identified.
- C. **Chapter Administrator:** Administrative support shall be provided by a Chapter Administrator.
- D. **Faculty Advisors:** Advising support shall be provided by at least two program faculty members.

### Section 2. Duties

- A. The President shall:
  - Administer and be responsible for the general activities of the Delta Omega.
  - Preside at all business sessions of Delta Omega.
  - Appoint all committee chairs in consultation with the Executive Board, unless otherwise stated in the By-laws.
  - Serve as ex officio on all committees.
  - Serve as delegate or designate an alternate to represent the Gamma Alpha Chapter at the National Delta Omega meeting.

## **Wright State University Master of Public Health Delta Omega Society Bylaws**

B. The Vice-President shall:

- Assume the duties of the President in his or her absence.
- Serve as ex officio on all committees.

C. The Chapter Administrator is staff from the MPH program who shall:

- Be responsible for oversight for all official records of Delta Omega.
- Review and archive minutes of all Executive Board meetings.
- Maintain up-to-date financial records for Delta Omega and present a written report of all receipts and disbursements at the Executive Board meetings and the Annual Meeting.
- Be responsible for preparation of annual budget in consultation with Executive Board.
- Perform other related duties as requested by the President in administering the activities of Delta Omega.

D. Members-at-Large shall:

- Serve on the Executive Board with Officers of the Society.
- Perform duties as requested by the President in administering the activities of Delta Omega

E. The Executive Board shall:

- Oversee the business of Delta Omega. The Executive Board is delegated full power and responsibility for the oversight of Delta Omega between meetings.

F. Faculty Advisors shall:

- Provide guidance and suggestions on activities or administration.
- Assure no conflict of interest from the MPH Program standpoint on any actions decided by the Executive Board.

### **Section 3. Meetings and Quorum**

- Meetings of the Executive Board shall be called by the President or by a simple majority of its membership. The order of business and agenda shall be determined by the President.
- A simple majority of the Executive Board shall constitute a quorum for the transaction of business.
- Meetings may occur using distance technology, e.g., teleconference or interactive videoconferencing.
- Proxy votes must be cast by no later than the day of the meeting.
- An annual meeting of the Chapter membership shall be held in the spring before University Spring Commencement exercises.

# **Wright State University Master of Public Health Delta Omega Society Bylaws**

## **Section 4. Vacancies**

If, before the expiration of the term for which the President is elected, the individual should become incapacitated or otherwise unable to serve, the Vice-President shall succeed to the office vacated for the unexpired portion of the term. Further, if the Vice-President is unable to succeed to the Presidency, the Executive Board shall select from its body a person to serve as Interim President for the unexpired portion of the term.

## **Section 5. Resignation and Removal of Board Members**

- A board member or officer may elect to resign at any time during a term of office.
- Absence without good cause from three consecutive meetings may constitute resignation and the vacancy shall be filled as provided for in these By-laws.
- A board member or officer may be removed by a two-thirds (2/3) vote of Executive Board members present at any scheduled meeting, provided the intent to consider removal was submitted in writing to all Executive Board members at least three weeks prior to the date of such scheduled meeting.

## **Section 6. Elections and Terms of Officers**

Officers shall be elected by Executive Board members of Delta Omega Gamma Alpha Chapter. The term of each shall be two consecutive years. The term of office for officers is 1 July through 30 June.

## **Section 7. Qualifications for Elections**

Officers must be active members of Delta Omega at the time of nomination and election. A member is considered active if the member is participating in an MPH teaching activity or is involved in the promotion of public health. Officers and other persons elected to positions must remain active members during their terms. Failure to maintain such status shall immediately create a vacancy in the office of the member involved.

## **Article IV: Nominating Committee**

The President shall appoint a Nominating Committee of not less than three active members, nor more than seven active members, which shall submit single slate nominations for officers for approval by Delta Omega. Nominations by active members may be made from the floor at the annual meeting.

## **Article V: Standing Committees**

All committees shall maintain a record of attendance and items discussed at meetings; summary reports shall be submitted during the year and at the annual meeting.

## Wright State University Master of Public Health Delta Omega Society Bylaws

- Membership Committee: The chair of the Membership Committee shall be appointed by the President. The chair in consultation with the President shall appoint committee members. The Membership Committee will review potential membership among the student, faculty and alumni categories. The report of the Membership Committee shall be presented to the annual meeting of the Delta Omega for election of new members.
- Program Committee: The chair of the Program Committee shall be appointed by the President. The chair in consultation with the President shall appoint committee members. The Program Committee shall develop the annual Delta Omega lecture program to include the selection of program speakers. The Program Committee will also assist with the annual Student Research Day/Poster Session.
- Special Committees: In consultation with the Executive Board, the President may appoint special committees and define their duties. Special committees shall be dissolved at the end of office of the appointing President unless their commission is completed at an earlier date, or the committee is continued by the new President.

### Article VI: Membership

#### A. Active Members

##### 1. Student Membership

Student membership shall be selected by the Membership Committee. They shall be chosen with due regard to their scholarly attainments and honorary character of Delta Omega. In order to be eligible for membership in Delta Omega in this category, the student shall:

- Possess a bachelor's degree or a degree equivalent to or higher than the bachelor's degree, and
- Have completed the six core courses or be in the last rating period leading to an advanced degree in public health, and
- Intend, so far as can be ascertained, to follow a career in public health or allied health sciences.

A maximum of ten percent (10%) of graduating students shall be elected to membership in any one year. Those elected shall be from the upper twenty-five percent (25%) in class standing and have demonstrated real or potential qualities of leadership in public health. The total student group to be considered for membership shall only include persons who have completed the six core courses.

The term "advanced degree in public health" as used in these By-laws, refers to the following degree or its equivalent: Master of Public Health.

# Wright State University Master of Public Health Delta Omega Society Bylaws

## 2. Faculty Membership

Faculty membership shall be selected by the Membership Committee. The selection committee will give particular attention to outstanding public health performance in scholarship, teaching, research and the quality of publications. The total number of faculty members elected in any one year may be five members or up to three percent (3%) of the full-time faculty who have regular status within the WSU MPH program, whichever is less.

## 3. Alumni Membership

Alumni membership shall be selected by the Membership Committee. Delta Omega may elect a maximum of ten graduates from the Program whose work in the practice of public health would serve as a model for future graduates of the School for membership each year.

## 4. Honorary Membership

- **Local Chapter Honorary Membership:** This membership shall be selected by the Membership Committee and limited to one every year and conferred only upon persons possessing exceptional qualifications who have attained a meritorious distinction in the field of public health.
- **National Honorary Membership:** Delta Omega may nominate honorary members to be elected by a unanimous vote of the National Council. This membership shall be limited and conferred only upon persons possessing exceptional qualifications who have attained a meritorious distinction in the field of Public Health.

## 5. Emeriti Membership

Faculty or Alumni members shall receive emeriti status after 25 years of membership. Emeriti members shall have no obligation to pay annual membership dues. All emeriti members shall be invited to partake in the Chapter's activities.

## B. Inactive Members

Members who fail to pay dues for any year within ninety (90) days after the sending of dues notices shall be considered delinquent and ineligible to vote, hold office, or chair committees. Delinquent members may return to active status by paying the dues for the current year. Members who fail to pay dues for two years in a row will be considered inactive and removed from Delta Omega mailing list. An inactive member may return to active status by paying the dues for the current and past year.

# **Wright State University Master of Public Health Delta Omega Society Bylaws**

## **Article VII: Annual Meeting**

There shall be an annual meeting of Delta Omega, at which time officers shall be elected and membership shall be conferred for students, faculty and alumni.

## **Article VIII: Dues**

### **A. Initiation Dues**

The initiation dues for newly-elected students will be paid by Wright State University Master of Public Health. The initiation dues for faculty and alumni members shall be determined annually by the Executive Board.

### **B. Annual Dues**

Annual dues for active members shall be determined by the Executive Committee and confirmed by a vote of members at the annual meeting. Elected members will bear the cost of annual dues.

## **Article IX: Amendments**

These By-laws may be amended in whole or in part by a simple majority vote of the members present at its annual meeting. Copies of the By-laws will be available at the annual meeting.

*Adopted 3/26/12*